



## POSITION DESCRIPTION: Classroom Teacher - Information Technology

<b>TIME FRACTION:</b>	<b>1.0</b>
<b>CLASSIFICATION:</b>	<b>Classroom Teacher</b>
<b>EMPLOYMENT PERIOD:</b>	<b>29/01/2018 - ongoing</b>
<b>JOB OPENING ID:</b>	<b>1093940</b>
<b>APPLY BY:</b>	<b>18/09/2017</b>

### SCHOOL PROFILE:

Ballarat High School commenced in 1907 as an Agricultural High School and today has a student population of approximately 1420 students.

Our core values of Pride, Respect and Responsibility construct a framework for student academic, cultural and personal success. Our emphasis on educating the learner for the 21<sup>st</sup> century ensures that Ballarat High School remains at the forefront of education in Ballarat.

Our emphasis on student connectedness and engagement stems from our innovative approach to teaching and learning. In building a Learning Community, our Year 7/8 team structure, Year 9 ARCH program and our pathway program years 10 to 12 allow our teachers to model innovative teaching and learning practices.

The small team structures along with our student services practices ensure that all students interact in a safe and positive learning environment. Our extensive enrichment programs and exceptional facilities extend their talents beyond the classroom.

Please visit [www.ballaraths.vic.edu.au](http://www.ballaraths.vic.edu.au) for additional information.

### ROLE DESCRIPTION:

The classroom teacher classification comprises two salary ranges- range 1 and range 2. The primary focus of the classroom teacher is on the planning, preparation and teaching of programs to achieve specific student outcomes. The classroom teacher engages in critical reflection and inquiry in order to improve knowledge and skills to effectively engage students and improve their learning.

As the classroom teacher gains experience his or her contribution to the school program beyond the classroom increases. All classroom teachers may be required to undertake other duties in addition to their rostered teaching duties provided the responsibility is appropriate to the salary range, qualifications, training and experience of the teacher.

#### **Classroom teacher Range 2**

Range 2 classroom teachers play a significant role in assisting the school to improve student performance and educational outcomes determined by the school strategic plan and state-wide priorities and contributing to the development and implementation of school policies and priorities.

A critical component of this work will focus on increasing the knowledge base of staff within their school about student learning and high quality instruction to assist their school to define quality teacher practice.

Range 2 classroom teachers will be expected to:

- Have the content knowledge and pedagogical practice to meet the diverse needs of all students
- Model exemplary classroom practice and mentor/coach other teachers in the school to engage in critical reflection of their practice and to support staff to expand their capacity
- Provide expert advice about the content, processes and strategies that will shape individual and school professional learning
- Supervise and train one or more student teachers
- Assist staff to use student data to inform teaching approaches that enable targets related to improving student learning outcomes to be achieved.

## **Classroom teacher Range 1**

The primary focus of the range 1 classroom teacher is on further developing skills and competencies to become an effective classroom practitioner with structured support and guidance from teachers at higher levels and the planning, preparation and teaching of programs to achieve specific student outcomes. These teachers teach a range of students/classes and are accountable for the effective delivery of their programs. Range 1 classroom teachers are skilled teachers who operate under general direction within clear guidelines following established work practices and documented priorities and may have responsibility for the supervision and training of one or more student teachers.

At range 1, teachers participate in the development of school policies and programs and assist in the implementation of school priorities. The focus of a range 1 classroom teacher is on classroom management, subject content and teaching practice. New entrants to the teaching profession in their initial teaching years receive structured support, mentoring and guidance from teachers at higher levels.

Under guidance, new entrants to the teaching profession will plan and teach student groups in one or more subjects and are expected to participate in induction programs and other professional learning activities that are designed to ensure the integration of curriculum, assessment and pedagogy across the school.

Teachers at range 1 are responsible for teaching their own classes and may also assist and participate in policy development, project teams and the organisation of co-curricula activities.

### **RESPONSIBILITIES:**

The role of classroom teacher may include but is not limited to:

- Direct teaching of groups of students and individual students;
- Contributing to the development, implementation and evaluation of a curriculum area or other curriculum program within the school;
- Undertaking other classroom teaching related and organisational duties as determined by the School Principal;
- Participating in activities such as parent/teacher meetings; staff meetings; camps and excursions;
- Undertaking other non-teaching supervisory duties

### **KEY SELECTION CRITERIA:**

1. Demonstrated understanding of initiatives in student learning including the Standards, the Principles of Learning and Teaching P-12 and Assessment and Reporting Advice and the capacity to implement and evaluate learning and teaching programs in accordance with the Victorian curriculum.
2. Demonstrated high level classroom teaching skills and the capacity to work with colleagues to continually improve teaching and learning.
3. Demonstrated ability to monitor and assess student learning data and to use this data to inform teaching for improved student learning.
4. Demonstrated high level written and verbal communication skills and high level interpersonal skills including the capacity to establish and maintain collaborative relationships with parents, other employees and the broader school community to focus on student learning, wellbeing and engagement.
5. Demonstrated behaviours and attitudes consistent with Department values, including a commitment and capacity to actively contribute to and manage major curriculum or student activities and a commitment to continually improving teaching quality and capacity through the application of knowledge, skills and expertise derived from ongoing professional development and learning.
6. Demonstrated exemplary knowledge and teaching practices in the Information Technology key learning area and the way students learn.

### **WHO MAY APPLY**

Teachers currently registered or eligible for registration with the Victorian Institute of Teaching and qualified to teach and/or have demonstrated experience in the curriculum area(s) specified for the position.

### **CHILD SAFE STANDARDS**

Victorian government schools are child safe environments. Our schools actively promote the safety and wellbeing of all students, and all school staff are committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations including child safe standards. All schools have a Child Safety Code of Conduct consistent with the Department's exemplar available at <http://www.education.vic.gov.au/about/programs/health/protect/Pages/childsafestandards.aspx>

### **OTHER INFORMATION**

All staff employed by the Department and schools have access to a broad range of employment conditions and working arrangements.

Appointment of successful applicants will be made subject to a satisfactory pre-employment conditions check.

A probationary period may apply during the first year of employment and induction and support programs provided.

Detailed information on all terms and conditions of employment is available on the Department's Human Resources website at <http://www.education.vic.gov.au/hrweb/Pages/default.aspx>.

### **EEO AND OHS COMMITMENT**

The Department values diversity and is committed to workforce diversity and equal opportunity in schools and all education workplaces. The Department recognises that the provision of family friendly, supportive, safe and harassment free workplaces is essential to high performance and promotes flexible work, diversity and safety across all schools and Department workplaces.

### **APPLICATIONS**

Enquiries regarding the position can be directed to Mrs Michele Kennedy 03 5338 9000.

Applications should be submitted via Recruitment Online [www.education.vic.gov.au/hrweb/careers/Pages/advacsSch.aspx](http://www.education.vic.gov.au/hrweb/careers/Pages/advacsSch.aspx) or three copies of your application can be forwarded to Mrs Jennifer Wood, Personnel Manager, marked Confidential – Classroom Teacher – Information Technology.

Responses to the key selection criteria and a resume including the names of three referees, their contact numbers and email addresses must be included in the application.